

IRELAND'S CAP Strategic Plan - 2023 – 2027

# LEADER Expression of Interest (EOI) Form

West Limerick Resources, St Mary's Rd., Newcastle West, Co Limerick.

Web: [www.wlr.ie](http://www.wlr.ie); Email: [rdp@wlr.ie](mailto:rdp@wlr.ie)

**LEADER is a two-step application process.**

**Step 1:** Expression of Interest: The EOI is the first step of a two-step LEADER application process.

Please note this is an Expression of Interest form (EOI) and **NOT an application** form. Fully Completed EOI's will be assessed for eligibility under the Rural Development (LEADER) Programme 2023-2027 and approved by the Limerick LCDC. Following eligibility assessment of your EOI, you will be informed of the outcome. If your project is eligible in principle, you will be invited to make a formal application for funding under Step 2.

**Step 2:** Full Application: You will be invited to engage and participate in the West Limerick Resources LEADER application support activities before completing and returning your Application to West Limerick Resources in line with the requirements and timeframes as set out in each particular LEADER Funding Call and the LEADER Operating Rules.

This Expression of Interest (EOI) Form may be completed by a potential Project Promoter as a precursor to an application form proper for funding under the CAP Strategic Plan 2023 -2027 LEADER Programme. Failure to complete this form in full will result in a delay in dealing with your Expression of Interest and any further processing of any subsequent application arising.

**Completion Guidance notes:**

- Please review the relevant Call document and accompanying EOI Handbook which details the types of projects eligible before completing the Expression of Interest Form. If you have any queries, please contact the relevant project officer prior to submitting your EOI.
- A separate Expression of Interest Form must be completing for each project for which your group/organisation intends to apply.
- The Expression of Interest Form should be completed by a duly authorised person who is agreed as the primary point of contact for the duration of the application process.
- Please complete this form in full. All fields are mandatory.
- This form can be downloaded or printed from the following website [www.WLR.IE](http://www.WLR.IE) and forwarded to West Limerick Resources CLG with any additional information you feel may be of relevance to your Expression of Interest.
- It can also be completed electronically and emailed to West Limerick Resources CLG
- A hardcopy of this for can be obtained from West Limerick Resources CLG
- A Rural Development Officer from West Limerick Resources CLG will contact you when your Expression of Interest Form has been reviewed.

**Supporting Documentation Required**

Applicant Type	Documents Required (Signed Copy)
Private limited company	Constitution and/or Memorandum and Articles of Association
Company Limited by Guarantee	Constitution
Formalised Groups	Constitution and/or Governing Rules
Co-operatives	Governing Rules
Partnerships	Partnership Agreement

<b>GENERAL INFORMATION</b>			
(All fields are mandatory and must be completed)			
<b>LAG Name</b>	LIMERICK LCDC		
<b>Project Promoter's Name</b>			
<b>Project Promoter's Contact</b>	<b>Name</b>		<b>email</b>
	<b>Address</b>		
	<b>Phone</b>		<b>Eircode</b>
<b>Tax Reference Number (TRN)</b>			
<b>Project Promoter Type</b>	<b>Classification</b>		<b>Tick Box</b>
	Sole Trader		<input type="checkbox"/>
	Farmer (If yes, herd/flock no required below)		<input checked="" type="checkbox"/>
	Formalised Community/Voluntary Group		<input type="checkbox"/>
	Company Limited by Guarantee (CLG)		<input type="checkbox"/>
	Company Limited by Shares		<input type="checkbox"/>
	Designated Activity Company Limited by Shares		<input type="checkbox"/>
	Private Individual		<input type="checkbox"/>
	Registered Charity		<input type="checkbox"/>
	Trust		<input type="checkbox"/>
	Partnership		<input type="checkbox"/>
	Cooperative Society (Registered under the Industrial & Provident Societies Act)		<input type="checkbox"/>
	Other		<input type="checkbox"/>
<b>Note: Public Bodies are not Eligible for LEADER</b>			
<b>Has the project Promoter received LEADER Funding Previously (tick one box)</b>	YES	NO	
	<input type="checkbox"/>	<input type="checkbox"/>	
<b>PROJECT INFORMATION</b>			
<b>Project Name / Title</b>			
<b>Project Address</b>		Eircode	
		XY Coordinates	
Estimated Project Cost €			
LEADER Funding Required €			
Other Funding sources			
If indicated as farmer, provide Herd No or other DARM Identifier No.			
<b>PROJECT Description</b>			
<i>Please provide a brief description of the proposed project</i>			



Part or all of the information you provide will be held on computer and hard copy format. This information will be used for the administration of Expression of Interests and producing monitoring returns. LAG's may share information with each other and government departments/agencies to enable them to prevent fraudulent applications or for detecting crime and to co-ordinate processing of complementary applications.

This policy does not affect your rights, and your information will be held as prescribed under the Data Protection Acts.

The project promoter/group, the DRCDG, Implementing Partner West Limerick Resources CLG, LAG Limerick LCDC are subject to the data protection and privacy laws of Ireland and the EU, in particular the Data Protection Act 2018 and Regulation (EU) 2016/679, known as the EU General Data Protection Regulation ("GDPR"). Any personal information that you provide as part of the application process will be obtained and processed in compliance with Data Protection legislation.

When you submit an EOI for LEADER funding your personal data will be made available to DRCDG, Implementing Partner West Limerick Resources CLG, LAG Limerick LCDC and may be made available to those organisations listed below. By signing this EOI form, the project applicant acknowledges that the information contained in this form, the accompanying documentation and all subsequent documentation submitted regarding this EOI, may be made available to the DRCDG, Implementing Partner West Limerick Resources CLG, LAG Limerick LCDC and those organisations listed below:

- Limerick Local & Community Development Committee;
- Limerick City & County Council;
- Evaluation Committee of Limerick LAG;
- The Department of Agriculture, Food & the Marine;
- Pobal;
- E.U. Commission and E.U. Court of Auditors;
- Comptroller and Auditor General and any other Government Department or Agency;
- Accreditation Body.

but only where there is a valid legal basis to do so. The purpose of this sharing of data is for processing purposes, audit, evaluation purposes, controls relating to the legislation underpinning all Rural Development measures, as required by CAP EU Regulations, including Regulations (EU) 2021/2115 as well as relevant secondary legislation. Article 151 (1) of Regulation (EU) 2021/2115 and Article 101 of Regulation (EU) 2021/2116. DRCDG, Implementing Partner/Animating Partner/LAG Name will not otherwise release any information received as part of this application except as may be required by law, including under the Freedom of Information Act 2014.

Personal data may be used for statistical, research and analysis purposes in some circumstances, but will only be done so in compliance with the Data Protection legislation in force. Data used for such purposes will be pseudonymised (masked) or anonymised, as appropriate, to protect the security and confidentiality of the data. The use of the data in this way may facilitate DRCDG in informing policy decisions into the future.

As part of the LEADER programme, if you are approved into the LEADER programme, you may be requested by DRCDG, Implementing Partner/Animating Partner/LAG Name, to supply data in relation to your participation in the LEADER programme and facilitate on-site inspections/assessments, where required for the purpose of assessment, verification, evaluation or research purposes as provided for under the Regulations (EU Regulation 2021/2116). Not to supply such information may invalidate/cancel your application.

Retention Period: Personal data, data submitted in support of the EOI by the data subject under the LEADER programme will only be retained by DRCDG, Implementing Partner/Animating Partner/LAG Name for the period necessary for the purposes for which the data was collected and processed, or where subject to statutory requirements. Personal data no longer required will be destroyed or deleted in a secure manner in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them. This EOI may also be subject to meeting obligations under the Freedom of Information Act 2014. The DRCDG, Implementing Partner/Animating Partner/LAG Name retain the right to disclose for the purposes of a request under the Freedom of Information Act 2014 or otherwise, in connection with this EOI:

- I. any information supplied by the project promoter/group to the DRCDG, Implementing Partner West Limerick Resources CLG, LAG Limerick LCDC

II. any relevant data gathered by the DRCDG, Implementing Partner West Limerick Resources CLG, LAG Limerick LCDC in processing this EOI, except where the information is considered to be personal or commercially sensitive.

Official Office Use Only	
<b>EOI Ref ID: (Generated from LEADER IT System)</b>	
<b>Call Type: (Rolling / Time Limited)</b>	Choose an item.
<b>Main Programme Theme:</b>	Choose an item.
<b>LAG Officer Signature:</b>	
<b>Printed name of LAG Officer</b>	Choose an item.
<b>Date LAG Received form:</b>	Click or tap to enter a date.
<b>LAG Date Stamp</b>	